

## 1.1 BOARD MINUTES

COMPANY CONFIDENTIAL

**Date:** 4th December 2018

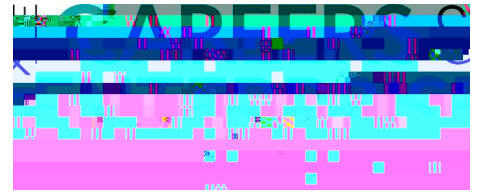
**Ref:** CEC 04122018

**Present:** Christine Hodgson, Chair (CMH)  
Julia Cleverdon (JC)  
Steve Holliday (SH)  
Claudia Harris, CEO (CH)

**Apologies:** Brian Lightman (BL)

**In attendance:** Gurdip Juty, Chief Financial Officer (GJ)  
Victoria Latham, Operations (VL)

Ref	Notes
001	<b><u>Board Minutes, Matters Arising and Action Log</u></b>  The minutes of the last Board meeting (30 October)



Ref	Notes
	<p><b>3.2 Cornerstone Employers</b></p> <p>The Director of Employers and Partnerships provided the Board with an update on the approach to recruiting Cornerstone Employers in Careers Hubs and Opportunity Areas.</p> <p>The Board committed to contact key employers in Hub and Opportunity Areas to seek their engagement in the Cornerstone community. The Board requested a short-written update at January's Board.</p>

**004**    **Management Accounts**

The CFO introduced the management accounts covering April to October 2018. The year to date