



1.1 BOARD MINUTES

COMPANY CONFIDENTIAL

Date:

Ref: CEC 30012019

Present:

Imy Harrison, Chief of Staff (IH)
Victoria Latham, Operations (VL)

Ref	Notes
001	<p><u>Board Minutes, Matters Arising and Action Log</u></p> <p>The Minutes and Action Log from the last Board meeting (4 December) were approved by the Board.</p> <p>CMH formally welcomed Mo Isap (MI) to the Board as its newest member.</p>
002	<p><u>CEO Update</u></p> <p>2.1 CEO Update slides</p> <p>The CEO provided an update on delivery against the company objectives. This included progress on key performance indicators, upcoming milestones and risk mitigation.</p> <p>The Board noted progress in a number of key areas, including:</p> <ul style="list-style-type: none">- Continued growth and development of the Enterprise Adviser Network with a focus on ensuring suitable matching between individuals and institutions.- Plans to recognise both excellence and best practice through the Company's Annual Awards in 2019. <p>2.2 Strategic Priorities 2019</p> <p>The Board discussed the proposed priorities for 2019. There was broad support for the proposals. It was agreed that a more detailed paper would be prepared on priority projects for a future Board meeting (7 March).</p> <p>2.3 Strategic Communications Plan</p> <p>The Board welcomed the Strategic Communications Plan and all agreed to take a role in its delivery going forward.</p> <ul style="list-style-type: none">- It was agreed that Steve Holliday would be the lead Board member for SEND.- It was agreed that the Board would regularly

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003	<p data-bbox="220 465 491 497"><u>Workstream Updates</u></p> <p data-bbox="220 555 472 586">3.1 Network Update</p> <p data-bbox="220 618 1382 680">The Director of Network provided the Board with an update of the development of the Network, its increasing scale and regional variation.</p> <p data-bbox="220 712 1209 743">The Board noted the update with thanks and requested an update at future Boards.</p> <p data-bbox="220 801 743 833">3.2 Careers Leader System (CLS) Update</p> <p data-bbox="220 864 1468 927">The Director of Data and Digital provided the Board with an update of the development of the Company's digital tools. The Board welcomed the update and progress since the December meeting.</p> <p data-bbox="220 1016 427 1048">Written Updates</p> <p data-bbox="220 1079 1404 1173">(3.3) Cornerstone Employers The Board noted the paper and requested further detail on specific employers with which to seek further engagement. Board members all committed to engage.</p> <p data-bbox="220 1205 1455 1294">(3.4) Headteacher Engagement The Board noted the paper and requested a further update and discussion on the work at July's Board meeting.</p> <p data-bbox="220 1326 791 1384">(3.5) Primary Update The Board noted the paper with thanks.</p>
004	<p data-bbox="220 1460 517 1491"><u>Management Accounts</u></p> <p data-bbox="220 1541 1461 1603">The Board noted the Management Accounts for the year to date. The current 4% underspend was noted alongside the predicted forecast which was on track for the end of the financial year.</p>
005	<p data-bbox="220 1653 284 1684"><u>AOB</u></p> <p data-bbox="220 1729 574 1760">There was no other business.</p>